

ODP 8-1969  
30 October 1978

MEMORANDUM FOR: Chief, Information & Privacy Staff,  
DDA

STATINTL

FROM : [REDACTED]  
Executive Officer, ODP

SUBJECT : Computer Application Possibly Subject  
to Privacy Act

Please review the attached memorandum regarding an Office of Logistics computer application to track the clearance records of industrial contractors involved with this Agency. Please inform us whether this application is in violation of the Privacy Act and if so, what measures we should take to ensure compliance.

[REDACTED] STATINTL

Att:a/s

Distribution:

- Orig - adse
- 1 - ODP Registry
- 2 - O/D/ODP

STATINTL

O/D/ODP/[REDACTED]ee/10-30-78

ODP # 8-1925

2 OCT 1978

MEMORANDUM FOR: Executive Officer, ODP

VIA: [REDACTED] Executive Officer, OL

FROM: [REDACTED] Chief, Systems Analysis Branch, EO/OL

SUBJECT: Request to Register the SECOND Computer System as a Privacy Act File

STATINTL

STATINTL

1. The Systems Analysis Branch is in the process of creating a database which tracks clearance records of industrial contractors. Access to the database is by name and Social Security number of the cleared contractor personnel and by contractor company name. There will be about [REDACTED] records in the database.

STATINTL

2. There is an existing manual file consisting of 3x5 security forms which is accessed both by individual and company name. The existing file is registered as CIA #20, Logistics Security Clearance Records. We feel that since a registered system exists, the only change we are making is one in status - manual to automated.

3. Could you take care of making this change, or let us know what we have to do to change it?

STATINTL

Distribution:

- 1 - adse
- 1 - OL/SS
- 1 - OL/EO/SAB (Official)
- 1 - OL/EO/SAB (Chrono)
- 1 - OL/EO

STATINTL